



**Repertorio n. 113/2023
Prot n. 1852 del 27/07/2023**

**CALL FOR AWARDING
RESEARCH SCHOLARSHIPS**

This document in English is to be considered as a courtesy summary of the main provisions of the CALL BDR 16/2023 - deadline on 01/09/2023 at 12:00pm, which is available in Italian at the following link:

https://webapps.unito.it/albo_ateneo/ <https://www.dg.unito.it/do/home.pl>

The Italian version of the Call is legally binding for all intents and purposes.

Call code: DG/BDR 16/2023

Subject: Call for applications for a research scholarship under the "Research Scholarship Regulation" of the University of Turin - DR 3842 of 21/06/2013 as amended by D.R. No. 1665 dated 14/05/2020.

Deadline for applications: 01/09/2023, 12:00 a.m.

**The Director
Considering that**

- the University of Turin adheres to the appeal of the SAR network (Scholars at Risk), inviting the governments and the institutions of the European Union to act to save the lives and careers of students and researchers from conflict-ridden areas;
- D.L. No. 16 of February 28th, 2022 – Additional urgent measures for the Ukrainian crisis, art. 4 has promulgated “Measures to support students and researchers of Ukrainian nationality, who are carrying out study or research activities in Universities, in Institutions of higher education in artistic musical and dance training, and in Research Institutions”, to promote initiatives to support students, graduate students, researchers, and professors of Ukrainian nationality who participate, at any title, to the academic activities;
- the Notes No. 3177 and 3950 of the University and Research Minister, Prof. Maria Cristina Messa, of February 27th and March 11th, 2022, respectively, have highlighted the necessity to promote hospitality and support actions to Ukrainian students, researchers, and professors



forced to abandon the territories affected by the conflict, and to encourage their integration process;

- the Rector, in the Note of March 2nd, 2022, titled “Ukrainian Crisis: support for researchers and professors”, invited the Departments’ Directors to activate a solidarity net, finalized to promote hospitality actions toward Ukrainian researchers and professors, as wished by the MUR;

- the Academic Senate and the University Committee, during the meetings held on the 29th, and 31st of March, 2022, authorised funds to a maximum of € 120.000,00 from University budget to co-finance research scholarships, or other type of position, published by the Departments, to host Ukrainian professors, researchers, citizens, who resided in Ukraine before the 24th of February, 2022, or to citizens from countries other than Ukraine, who were beneficiaries of international or national protection in Ukraine before the 24th of February, 2022, and who have asked for temporary protection;

- at the Council meeting of July 21st, 2023, the Department of Law authorised the activation of a research scholarship pursuant to Article 1 letter A of the University of Turin's "Regulation for the Institution of Research Scholarships" in favour of a Ukrainian scholar.- at the Council meeting of July 21st, 2023, the Department of Law authorised the activation of a research scholarship pursuant to Article 1 letter A of the University of Turin's "Regulation for the Institution of Research Scholarships" in favour of a Ukrainian scholar.

Decrees

Art. 1 – Research scholarships

The Department of Law awards 1 research scholarship for a period of 6 months in accordance with Article 1 letter A of the University of Turin's "Regulation for the Establishment of Research Scholarships" funded from auto-financed research funds of the Department with the following UGov codes: PEID_AUTO_F_21_01, held by Prof. Dario Peirone and CATR_CONTR_FIN_22_01, held by Prof. Raffaele Caterina.

The amount of the grant is € 9,000.00 and is paid in deferred monthly instalments (€ 1,500.00 per month).

The scholarship, which is intended to encourage the training of the scholarship holder in the performance of a research activity, is intended for the performance of research activities within the framework of the project entitled "Analysis of the dynamic skills of small and medium-sized enterprises in the Piedmont area and methodological implications" at the Department of Law.

The research activity consists of empirical database research and theoretical analysis of the results of the applied investigation.



The start of the activities is established, in accordance with the needs of the structure and the research, by the Scientific Coordinator in agreement with the Director of the Department and the scholarship holder.

The scholarship holder's activities will take place at the Department of Law of the University of Turin.

Art. 2 - Admission requirements

The grant is intended for Ukrainian nationals residing in Ukraine before February 24th, 2022 or nationals of third countries other than Ukraine, beneficiaries in Ukraine of international or equivalent national protection before February 24th, 2022 and who have applied for temporary protection meeting the following **essential requirements**:

- Qualifications
 - Master's Degree (D.M. 270/04) in economics

Or Italian qualification equivalent to a Master's Degree (before D.M. 509/99) or equivalent degree from a foreign university.

Preferential requirements:

- PhD

The following are precluded from participating in this procedure:

- those having a degree of kinship or affinity, up to and including the fourth degree, with a professor pertaining to the Department of Law, or with the Rector, the Director General or a member of the Board of Directors of the University of Turin;
- those who find themselves in a situation, even potential, of conflict of interest with the University of Turin.

The above-mentioned requirements must be possessed on the deadline of the selection notice.

The Selection Committee may at any time, by means of a reasoned decision, exclude candidates from the selection procedure on the grounds of failure to meet the admission requirements.

Art. 3 – Scientific Coordinator

The scholarship holder will carry out his/her research duties under the supervision of the Scientific Coordinator Prof. Dario Peirone.

The Scientific Coordinator is responsible for overseeing the scholarship holder's research duties.

In the event of a serious and continuous non-fulfilment of the scholarship holder's research duties, the Scientific Coordinator must notify the Department with a reasoned request for the interruption of the scholarship.

Art.4 - Tests



The selection for the award of the scholarship is based on academic qualifications, CV and an interview.

The Commission disposes of 100 points which, in the event of an interview, are to be divided between the assessment of qualifications and the oral test. In any case, at least 50 points must be allocated to the assessment of qualifications.

Within these limits, the Commission establishes the criteria for the allocation of points to the qualifications and the interview, as well as the minimum score for admission to the oral test, if any.

In any case, the Commission must assign a score to the PhD or equivalent qualification obtained abroad and, for the sectors concerned, to the medical specialisation qualification, if not foreseen as admission requirements.

The interview is designed to ascertain the candidate's suitability for research activities and to verify knowledge of topics related to the research theme of the fellowship.

The date, time, place and modality of the interview will be communicated later with a notice published on the Department website www.dg.unito.it section calls for tenders/research scholarships.

This notice replaces any other individual convocation of candidates.

Al termine dei lavori la commissione formula e pubblicizza la graduatoria di merito mediante: pubblicazione sul sito del Dipartimento di Giurisprudenza www.dg.unito.it, sul sito Web www.unito.it alla voce – servizi – per lo studio - borse e premi di studio e sull'albo di Ateneo.

In the event of the renunciation of the scholarship by the winner, the Scientific Coordinators could request that it or a part of it is assigned to other eligible candidates based on their position in the eligible candidate ranking, if available.

The sliding of the ranking is possible only if a minimum period of three months of scholarship is left.

Art. 5 – Committee

The Committee consists of at least three experts in the field of research covered by the scholarship and is appointed by a Director's Decree following the Scientific Coordinator's recommendation.

The members of the Committee will be announced after the application deadline on the Law Department's website www.dg.unito.it.

Art. 6 - Applications and deadlines

The application must be submitted exclusively online, through the form available at the following link: <https://forms.gle/ARqjskcteraG5yqY9>

Filling in the online form will be possible until 12:00 p.m. (local time) on September 1st, 2023.



Candidates should follow this procedure when submitting their application.

If they complete the form online incorrectly, they will be excluded from the selection.

1. Each candidate must provide the following information in the application:
 - a. surname and name;
 - b. tax code;
 - c. email address;
 - d. phone number;
 - e. contact in case of online interview;
 - f. date and place of birth;
 - g. citizenship;
 - h. residency address;
 - i. an address (residency or domicile) where it is preferred to receive all relevant communications concerning the application;
 - j. municipality of registration on the electoral roll or reason for non-registration or deletion;
 - k. enjoyment of civil and political rights;
 - l. enjoyment of requirements of art. 2 of this Call;
 - m. not being in situations of incompatibility indicated in art. 2 and art. 9 of this Call;
 - n. any status as an employee in a public administration (full-time or more than 50% part-time employment) and possession of the authorisation from the relevant body;
 - o. not being convicted or prosecuted;
 - p. qualifications, marks, date and place of achievement;
 - q. other scientific, academic or professional qualifications;
 - r. (only in the case of applicants graduated abroad not yet in possession of a document proving the equivalence of their qualifications) document certifying the submitted of a request for a declaration of equivalence;
 - s. declaration of replacement of the certificate and act of notoriety (arts. 19, 46 and 47 of Presidential Decree No. 445 December 28, 2000);
 - t. declaration of possession of the qualifications declared;
 - u. declaration of truthfulness of CV contents;
 - v. awareness of criminal penalties (art. 76 Dpr 445/2000) in case of untruthful statements and falsified acts, use or display of falsified acts containing false data.
2. The following documents must be attached to the application:
 - a. **signed CV;**
 - b. **valid identity document;**
 - c. self-certification of candidate's qualification final grade;
 - d. self-certification of candidate's holding other scientific, academic and professional qualifications;



- e. any self-certifications proving the attendance of internships and/or training courses; the knowledge of foreign languages and the presence of publications (title, author, publisher, publication year, abstract), etc. related to the Call;
 - f. signed and dated privacy document regarding GDPR - EU Regulation 2016/679 arts. 13 and 14 (Annex No. 1 to this Call).
 - g. for third-country nationals other than Ukraine: documentation proving that they were, prior to February 24th, 2022, beneficiaries in Ukraine of international or equivalent national protection and the submission of an application for temporary protection;
 - h. For Ukrainian nationals: self-declaration of residence in Ukraine as of February 24th, 2022.
3. Once applicants have received the application registration form by e-mail, they must complete the transmission by printing it, signing it and sending a scan of it to the following address: incarichi.cle@unito.it.

Submission of an application to take part in the selection process referred to in this notice constitutes full acceptance of the conditions set out therein, as well as acknowledgement and acceptance of the rules set out in this notice.

Please note that the above address may be used solely and exclusively

- for the transmission of the scanned signed form;
- for any communications/requests for clarification and/or information.

The above signed scans will be deemed to have been produced in good time if received by 01/09/2023 at 12:00 a.m.

Documents submitted after the application deadline will not be taken into consideration.

- 1) Any **changes** to the application or attached files made before the Call deadline must be done through the online form (using the notification email by clicking on "modifica risposta"):
- 2) All changed applications must be signed and **sent** to: incarichi.cle@unito.it before the Call deadline.

Applications will not be considered in case of:

- **submission after the deadline or in ways other than those established by this Call;**
- **missing signature of the registration form;**
- **missing or insufficient personal data.**

Administration takes no responsibility in case of unavailability of the recipient and/or dispersion of communications due to incorrect indication of contact details by the applicant or due to no or late communication of any change of address indicated in the application.

Art. 7 – Awarding the scholarship



Le borse di studio sono conferite con lettera d'incarico; tale lettera deve essere sottoscritta, per accettazione, dal/la borsista ed essere restituita al Dipartimento entro e non oltre 5 giorni dalla sua ricezione unitamente ad ogni altra documentazione richiesta dagli uffici e necessaria per il conferimento della borsa stessa.

Successful candidates will receive a scholarship letter which they must sign in acceptance and return it to the Department no later than five days after they have received it, together with any other documentation required and necessary for awarding the scholarship.

All participants are informed of the Call results on the Department of Law website www.dg.unito.it and www.unito.it under services - studying - scholarships and awards and the University Register.

If a successful candidate refuses a scholarship, it is assigned to other eligible candidates based on their position in the eligible candidates ranking - if available - and at the Scientific Coordinator's request.

Art. 8 – Insurance cover

Scholarships include the cost of suitable, compulsory personal insurance cover which is paid by the Department. It insures scholarship holders against accidents on university premises or external facilities where the Scientific Coordinator has previously authorised them to carry out their duties. It also covers them for civil liability arising from any damage to persons and property they may cause. The relevant central administration offices will indicate contractual conditions concerning drawing up insurance policies.

Art. 9 – Scholarship terms

Scholarship terms are not considered the same as paid employment and scholarship holders cannot benefit financially from their research duties.

Scholarships do not enjoy welfare or social security benefits, or legal or economic assessments or recognition or automatic recognition for social security purposes.

Scholarships are exempt from personal or labour income tax.

Scholarships cannot be cumulated with research grants or other scholarships, except those that have been awarded by national or foreign institutions and which supplement the scholarship holder's training or research duties abroad.

Scholarships are not compatible with:

- attending specialist medical courses in Italy or abroad, which already provide grants or other funding;
- activity as an employed person (full and part-time) and as a self-employed person, exceptions are described in the following paragraphs.

The scholarship holder must immediately inform by written notice the Department Director and the Scientific Coordinator of any other scholarships won and/or activities carried out as an employed or self-employed person.

It may be permitted to engage in employed or self-employed activities if the Director of the Department, upon the approval of the Scientific Coordinator, ensures that this does not involve



a conflict of interest with the specific activities carried out by the scholarship holder and does not prejudice the University in relation to the academic activities, giving information to the Council of Department.

In the event of a conflict of interest or incompatibility of fact and other incompatibilities provided for by law, including after the entry into force of this Regulation, the Scientific Coordinator must request the decadence of the scholarship to the Council of Department.

Subject to availability of funds, the Council of Department may decide, after the request of the Scientific Coordinator, the renewal of the scholarship pursuant to art. 6 of the "Regulation for the institution of research scholarships" of the University of Turin.

The same scholarship holder cannot benefit from University scholarship services for more than four years, including non-consecutive periods and renewals: see University of Turin's "Regulations for awarding research scholarships" (art. 6) and must not include any suspension (art. 9).

The scholarship might be suspended if the scholarship holder suffers from a serious and certified illness for one month or longer. If he/she is temporarily unable to carry out him/her duties and possess documented evidence, the Department Director might suspend the scholarship, with the Scientific Coordinator's favourable opinion.

The scholarship holder can make a simple request to suspend the funds due to maternity, paternity or parental leave or documented health reasons.

Maternity and paternity grants can also be suspended as with University of Turin PhD students and research fellows.

Scholarship holders might continue to receive a grant while on maternity/paternity leave only when those funds are near expiry; in this case, they will have to continue their research duties after the scholarship has ended for a period equal to their leave. Should the scholarship holder not make up the extra time, they must return the scholarship that correspond to the time they did not do their research duties.

Art. 10 – Scholarship holders' rights and duties

Scholarship holders have the right to access the research facilities that they have been assigned to and use all services available to researchers and teachers in accordance with the legislation in force on the premises. They must also comply with the premises' current and safety regulations.

Scholarship holders must write a report at the end of their scholarship about the research they have carried out. They must then ask the Coordinator to approve it before sending it to the relevant admin offices.

Research results which the scholarship holder contributes to are the exclusive property of the University when referring to scholarships in point A) "Regulations for awarding research scholarships" (art. 1). Should the scholarship holder decide to publish and/or communicate the research results, they must obtain their Scientific Coordinator's authorisation in advance and they must quote the University.

Ownership of research results and their publication are regulated by the agreement in art. 2 paragraph 2 when referring to scholarships in point B) "Regulations for awarding research scholarships" (art. 1).

A student's failure to comply with the rules in this Call and the University of Turin's "Regulations for awarding research scholarships" as well as university regulations will result



in them no longer being able to use the remaining part of the scholarship as well as being banned from re-applying. This is based on a Department Committee's decision once they have consulted the Scientific Coordinator.

Art. 11 - Data processing and access rights

Candidates should be aware that the data they provide (name, qualifications, residence, tax code etc.) will be treated in accordance with EU Regulation No. 679 art. 13 (2016) on the protection of personal data and in implementation of Legislative Decree 101 (2018): this is compulsory in carrying out a task in the public interest or related to public authority duties and in particular for University of Turin purposes of teaching and research. Data Controller with registered offices in Via Verdi 8 - 10124 Torino (contact details: PEC address: ateneo@pec.unito.it).

The University of Turin Data Protection Officer (DPO) is Prof. Sergio Foà who can be contacted at: rpd@unito.it.

The legal basis for processing data described above is Law 30 December 2010, No. 240 "*Rules on the organisation of universities, academic staff and recruitment*".

Authorised data processing staff under the Data Controller's responsibility process the data either digitally or not, for the purposes stated above.

The data may be shared with external Data Processors who have signed specific agreements, contracts or protocols with the Data Controller.

The data may be shared with the following categories of recipients (public bodies e.g. Edisu, Miur, organisations, banks, Revenue Offices, Treasuries, Cus, Local and City Councils, etc.). Some data (e.g. eligible candidate ranking) may be published online in the section: "Transparent Administration" in compliance with Legislative Decree. Law No. 33 (2013) - Single text on administrative transparency.

The University publishes eligible candidate ranking for those designated as external suppliers; it uses *Google for Education* services where appropriate guarantees have been approved (see the University website's Google Privacy and Security section). These services include transferring personal data to non-European third countries (via Google "cloud" solutions).

Data relating to candidates might be kept for administrative, historical and research purposes for an unlimited period, in compliance with the archiving obligations enforced by current legislation.

Any interested party has the right to lodge a complaint with the supervisory authority by contacting their protection of personal data offices www.garanteprivacy.it.

People who have given their data (i.e. data subjects) can assert their data rights (access rights, amendment, cancellation, processing restriction, opposition to processing) concerning the University of Turin as per EU Regulation 2016/679 (arts. 15-23) mentioned above. They should make a specific request with "Privacy rights" in the subject line and send it to the Department of Cultures, Politics and Society whose contacts are indicated in the present Call.

Art. 12 – Closure

Please refer to the rules in the University of Turin's "Rules for awarding research scholarships" as well as University Regulations and current laws concerning university scholarships for anything which is not expressly provided for in this Call.



**UNIVERSITÀ
DI TORINO**

Dipartimento di
Giurisprudenza

The Director
Department of Law
Prof. Raffaele Caterina

Electronically signed
As per Law 82/2005 (art. 24) and later amendments and additions.



ANNEX 1

UNIVERSITA' DEGLI STUDI DI TORINO

Department of Law

PRIVACY AS PER ARTICLES 13 AND 14 OF GDPR – REGULATION EU 2016/679 - Research scholarships -

Forward

The University of Turin would like to inform candidates that the personal data acquired during their application or subsequently will be processed for teaching, research and public engagement purposes. This is in compliance with protection of personal data general principles in EU Regulation 2016/679 and Law No. 196/2013 as amended and integrated by Law No. 101/2018 regarding necessity, relevance and non-excess, lawfulness and fairness. The University of Turin's observance of current legislation on transparency and mandatory publication of data and documents is unaffected.

1. Personal data on application

This privacy policy only refers to applicants' and scholarship holders' personal data that has and will be provided during their application as the GDPR Regulation does not apply to legal entities.

2. Data Controller and Data Protection Officer (DPO)

The Data Controller is the University of Turin, in the person of the Rector, Via Verdi 8, 10124 Torino. The University has appointed the Data Protection Officer (DPO) who can be contacted at rpdpd@unito.it in accordance with EU Regulation 2016/679 (Art 37).

3. Processing purposes

Personal data including name, tax code, residence, email address, provided and acquired as well as data concerning a candidate's university history required during application and/or already given is collected and processed by specifically authorised staff, in compliance with GDPR and Legislative Decree 196/2003 - protection of personal data code and later amendments and additions.

Only authorised staff have access to the data which will be stored electronically and on paper.

Processing is used exclusively for the University's Teaching, Research and Public Engagement purposes, contractual requirements and consequential tax and legal obligations.

In particular:

1. Candidates' data is part of the evaluation requirements and must be provided. Failure to do so, means the interested party will be excluded from the selection procedures, signing the contract, and/or continuing to study with this University.
2. "Special categories of personal data" can be processed in accordance EU Regulation 679/2016 (art. 9) i.e. *"personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership, as well as genetic and biometric data intended to identify a natural person, data relating to a person's health or sex life or orientation"*.

Providing such data is a necessary requirement for the scholarship holder when entering an agreement with the University. The eligible candidate ranking will be published online in compliance with administrative transparency on the University's Official Register and the Department of Cultures, Politics and Society and UniTo websites.

4. Legal basis for processing

The university is legally and contractually bound to process data as well meeting data subject's specific requests before signing the contract, handling complaints or disputes and carrying out public authority duties.

5. Processing methods

Data will be collected in accordance with the principles of relevance, completeness and non-excess for the reasons they are processed.

Personal data is processed in compliance with the principles of lawfulness, fairness and transparency as per GDPR (Art 5) with digital support in storing and managing the data ensuring its security and affording maximum



protection to the data subject's confidentiality.

The University may process data anonymously during statistical analysis as part of its obligations.

6. Categories of persons authorised to process the data and who it can be shared with.

Authorized staff from various University of Turin departments will process the personal data in compliance with relevant current legislation.

The data provided can be shared with:

- a) University departments that request it for official purposes or as part of their legal obligations;
- b) some external subjects, identified as Data Processors as per GDPR (art. 28);
- c) public and/or private bodies which are entitled to it by law or regulation; in particular, such data can be provided for social security, welfare and insurance purposes, insurance companies and the Government Legal Department.

Personal data can only be provided where required by law or regulation, as part of the processing purposes in point 3.

The University is legally bound to communicate or disseminate data when requested by law enforcement agencies, courts of law or other public bodies for purposes of defence, State security and crime detection. With the exception of these cases, personal data is not disclosed to third parties in any way or for any reason.

7. Transferring data to third country

The data collected might have to be transferred to a non-EU country (i.e. third country) for any of the official purposes mentioned above. The Data Controller declares that any transfer outside the EU will only be to third countries where there is a European Commission adequacy decision (GDPR art. 45) or to third countries that provide one of the guarantees recognised as adequate by GDPR art. 46.

8. Personal data retention period

Data concerning the eligible candidate ranking or recorded minutes are kept for an unlimited amount of time. The retention of the remaining data depends on the administrative context and the time necessary to fulfil the purposes described above. An exception is the 10-year period to ensure tax, accounting and administrative compliance required by law and, if necessary, even longer, although this cannot be determined beforehand due to different legal conditions (e.g., legal proceedings requiring processing for over 10 years).

9. Data subject rights

Interested parties have the right to ask the University of Turin (in cases provided) for their personal data to be corrected or deleted or have processing restricted or they can oppose processing (Regulation arts. 15, 16, 17 18, 20, 21 and 22).

Data subjects may enforce their rights against the University by sending a specific request to www.dcps.unito.it remembering to put "Privacy rights" in the subject field.

Data subjects who believe processing their personal data is in violation of GDPR have the right to lodge a complaint with the Guarantor, as required by the Regulation (art. 77) cited above or refer to the appropriate courts GDPR (art. 79).

Date _____

Signed in acceptance
