Allegato 2.a

*Proposal Template*

**This is an application template file. After filling it in, please**

1. **transform the doc file into pdf**
2. **rename as “Coordinator’s SURNAME\_ACRONYM.pdf”**
3. **upload it here:** [**https://forms.gle/qQJxXHoAqdCaWr6b8**](https://forms.gle/qQJxXHoAqdCaWr6b8)

Please include page numbering.

The application should consist of “Section 1: Participants”, “Section 2: Scientific Proposal”and “Section 3: Estimated Project costs”.

EDITING

Paper size: A4

Body: Times New Roman, size 11; single line spacing

Text elements other than the body text, such as tables, headers, foot/end notes, captions, formulas, etc. may deviate, but must be legible and not be less than 8 points.

Tables are only to be used for illustrating the core text of the proposal; they cannot be used to contain the core text itself.

Margins: Top, bottom, left and right margins 2 cm

Please ensure that the documents are not password protected and that altogether they do not exceed 4MB in size.

**Research Proposal**

***Hub*:**

**1 Istituzioni e Giustizia ◯**

**2 Genere e Sostenibilità sociale ◯**

**3 Ambiente e Cambiamento climatico ◯**

**Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Acronym:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

|  |
| --- |
| **ABSTRACT (max 2.000 characters, spaces included)** |
|  |

# Coordinator:

# \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Researcher unique identifier(s) (such as ORCID, Research ID, etc. ...)

Date of birth: URL for web site:

**Section 1: General Information, Participants, Ethics and Security**

***1.A Project Team (The term* Researcher *is used for PO, PA, RTD, RU)***

Please note that, as stated in the Call for proposals, 4 team members must have mandatory characteristics (in GREEN):

1 Researcher from the Law Department (DG) of a scientific academic area (macrosettore concorsuale) other than the PI,

1 non-legal researcher from a different scientific area than the Coordinator,

1 non-academic/Research Institute legal entity

1 second legal entity (academic or non-academic);

Recruitment of 1 PhD student and 2 post-doc (1 year; 2 years) as team members is also required (in GREEN)

The blank lines can be used for additional team members.

|  |  |  |  |
| --- | --- | --- | --- |
| **PROJECT TEAM** | | | |
| **Role** | **Surname Name** | **Affiliation / scientific academic area (*macrosettore concorsuale)* / professional profile** | **Project activities (MAX 500 characters spaces included)** |
| Coordinator  (DG) |  |  |  |
| Researcher 1  (DG but different scientific academic area) |  |  |  |
| Researcher 2  (NO DG nor Coordinator’s scientific area) |  |  |  |
| Post-doc 1  “*Contratto di Ricerca*”  (2years position) | **To be mandatorily recruited** |  |  |
| Post-doc 2  Research Associated CCA  (1year position) | **To be mandatorily recruited** |  |  |
| PhD Student  (3years position) | **To be mandatorily recruited** |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

|  |  |
| --- | --- |
| **1st LEGAL ENTITY PARTNER**  **(Academic or Non-Academic)**  **MANDATORY TEAM MEMBER** | |
| **Legal Entity** |  |
| **Organisation Type** |  |
| **Name of person/s joining the project team** |  |
| **Short description of the Organization/Institution (MAX 1300 characters spaces included)** | |
| **Role in the project – profile vs Tasks** | |

|  |  |
| --- | --- |
| **2nd LEGAL ENTITY PARTNER**  **(Non-Academic)**  **MANDATORY TEAM MEMBER** | |
| **Legal Entity** |  |
| **Organisation Type** |  |
| **Name of persons joining the project team** |  |
| **Short description of the Organization/Institution** | |
| **Role in the project – profile vs Tasks** | |

|  |  |
| --- | --- |
| **OTHER TEAM MEMBER (IF ANY)**  **FROM LEGAL ENTITY PARTNER** | |
| **Legal Entity** |  |
| **Organisation Type** |  |
| **Name of persons joining the project team** |  |
| **Short description of the Organization/Institution** | |
| **Role in the project – profile vs Tasks** | |

If there are more partners from external companies, please duplicate the last table.

# *1.B Stakeholders (NOT part of the project team) and Visiting Scientist*

|  |  |
| --- | --- |
| **Name** | **Contribution to the project (MAX 500 characters space included)** |
| 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |

|  |  |
| --- | --- |
| **VISITING SCIENTIST** | |
| **Name** |  |
| **Institution** |  |
| **Role in the project** | |

***1.C Publications; Projects; Relevant Activities***

**List of up to 5 project team’s** publications,widely-used datasets, software, goods, services, or any other achievements relevant to the proposal content.

|  |  |
| --- | --- |
| **Type of achievement** | **Short description (max 500 characters)** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**List of up to 5 project team’s most relevant** previous projects or activities**,** connected to the subject of this proposal

|  |  |
| --- | --- |
| **Name of project or activity** | **Short description (max 500 characters)** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

***1.D Ethics and Security***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 1. **Research on Human Embryonic Stem Cell and Human Embryos** | **YES** | **NO** | **Page** |
|  | Does the proposed research involve human Embryonic Stem Cells (hESCs)? |  |  |  |
|  | Does the proposed research involve the use of human embroys? |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Humans** | | **YES** | **NO** | **Page** |
|  | Does your research involve human participants? | |  |  |  |
|  | Are they volunteer for non-medical studies? | |  |  |  |
|  | Are they potentially vulnerable individuals or group? | |  |  |  |
|  | Are they children/minors? | |  |  |  |
|  | Are they other persons unable to give informed consent? | |  |  |  |
|  | Does your research involve physical interventions on the study participants? | |  |  |  |
|  |  | |  |  |  |
| **Personal data** | | **YES** | | **NO** | **Page** | |
| Does your research involve personal data collection and /or processing? | |  | |  |  | |
| Does it involve the processing of special categories of personal data (e.g.: genetic, biometric and health data, sexual lifestyle, ethnicity, political opinion, religious or philosophical beliefs)? | |  | |  |  | |
| Does it involve profiling, systematic monitoring of individuals, or processing of large scale of special categories of data or intrusive methods of data processing (such as, surveillance, geolocation tracking etc.)? | |  | |  |  | |
| Does this activity involve further processing of previously collected personal data (including use of preexisting data sets or sources, merging existing data sets)? | |  | |  |  | |
| Is it planned to export personal data from the EU to non-EU countries? Specify the type of personal data and countries involved | |  | |  |  | |
| Is it planned to import personal data from non-EU countries into the EU or from a non-EU country to another non-EU country? Specify the type of personal data and countries involved | |  | |  |  | |
| Does this activity involve the processing of personal data related to criminal convictions or offences? | |  | |  |  | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Animals** | **YES** | **NO** | **Page** |
|  | Does your research involve animals? |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Environment, Health and Safety** | **YES** | **NO** | **Page** |
|  | Does this activity involve the use of substances or processes that may cause harm to the environment, to animals or plants.(during the implementation of the activity or further to the use of the results, as a possible impact) ? |  |  |  |
|  | Does this activity deal with endangered fauna and/or flora / protected areas? |  |  |  |
|  | Does this activity involve the use of substances or processes that may cause harm to humans, including those performing the activity.(during the implementation of the activity or further to the use of the results, as a possible impact) ? |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Artificial Intelligence** | **YES** | **NO** | **Page** |
|  | Does this activity involve the development, deployment and/or use of Artificial Intelligence? (if yes, detail in the self-assessment whether that could raise ethical concerns related to human rights and values and detail how this will be addressed). |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Oher Ethic Issues** | **YES** | **NO** | **Page** |
|  | Are there any other ethics issues that should be taken into consideration? |  |  |  |

If you have entered any ethics issues in the ethical issue tables:

* please describe how the proposal meets the national legal and ethical requirements;
* explains in detail how you intend to address the issues in the ethical issues table, in particular as regard research objectives, research methodology, the potential impact of the research;
* provide the documents you need under national law, e.g. an ethics committee opinion, the document notifying activities raising ethical issues or authorising such activities.

|  |
| --- |
| **ETHICAL DIMENSION OF THE OBJECTIVES, METHODOLOGY AND LIKELY IMPACT (max 4000 characters)** |
|  |

|  |
| --- |
| **COMPLIANCE WITH ETHICAL PRINCIPLES AND RELEVANT LEGISLATION (max 4000 characters)** |
|  |

**Security Issues Tables**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 1. **EU Classified Information** | **YES** | **NO** | **Page** |
|  | Does this activity involve information and/or materials requiring protection against unauthorised disclosure (EUCI)? |  |  |  |
|  | Does this activity involve non-EU countries? |  |  |  |
|  | **Misuse** | **YES** | **NO** | **Page** |
|  | Does this activity have the potential for misuse of results? |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Other Security Issues** | **YES** | **NO** | **Page** |
|  | Does this activity involve information and/or materials subject to national security restrictions? If yes, please specify: (Maximum number of characters allowed: 1000) |  |  |  |
|  | Are there any other security issues that should be taken into consideration?  If yes, please specify: (Maximum number of characters allowed: 1000) |  |  |  |

---------------**Start of page count** (**max 11 Pages included tables, graphs and Gantt**) --------------

**Section 2: Scientific Proposal**

***2 A. Excellence (3 pages approximately)***

*Describe the general and specific objectives of the project, which should be clear, measurable, realistic and achievable within its duration. Objectives should be consistent with the expected exploitation and potential impact of the project.*

*Describe and explain the current state-of-the-art related to the project ideas.*

*Highlight the innovation potential and any interdisciplinary and multidisciplinary aspects.*

*References to literatures should be included but note that presenting a publication list as background is neither requested nor useful.*

*Describe and explain the overall methodology to achieve objectives, highlighting when possible an interdisciplinary approach.*

***2.B Potential impact of the project (4 pages approximately)***

*Subsection 2.B.1*

*Describe the involvement of partners and stakeholders* *and how they will participate in the valorization and exploitation of project results.*

*Describe the proposed communication measures for promoting the project and its findings during the period of the grant in order to develop a suitable proposal for H2020 or other international programmes.*

*Subsection 2.B.2*

*Describe the Impact of the project management on the Coordinator’s career and future ability to attract competitive funding.*

***2.C Implementation and work plan  (4 pages approximately included Gantt)***

*Describe the adequacy of the research team composition to carry out the scientific project; students’ involvement. Describe also how the public/private institutions identified in the proposal or further local stakeholders can be involved in the next steps of the project development.*

*Describe the appropriateness of the allocation of resources and WPs*

*Describe your Work Plan using Work Packages, you may use the following structure:*

|  |  |  |  |
| --- | --- | --- | --- |
| WP Number | Title | Start date  End date | Effort  PM |
| Objectives |  | | |
| Description work |  | | |

*A* ***Gantt Chart should be included*** *in the text listing the Tasks and/or Work Packages titles.*

*Identify any possible risk which could affect the achievement of project results and provide a contingency plan to overcome such identified risks.*

*Explain why the amount of person-months is appropriate in relation to the activities proposed.*

**Section 3: Estimated Project costs**

Use Excel Budget Table provided (all. 2.b) and upload it on the google form.